

**Rayat Shikshan Sanstha's**  
**KARMAVEER BHAURAO PATIL COLLEGE, VASHI**  
**[Autonomous College]**

**DEPARTMENT OF MICROBIOLOGY**  
**MEETING OF BOARD OF STUDIES IN THE SUBJECT OF MICROBIOLOGY**

**NOTICE**

**Date: 09/12/2020**

This is to inform all the members of the Board of Studies in the subject of Microbiology that a meeting is organized on 9<sup>th</sup> December 2020 at 11 am. All the members are requested to attend the meeting.

Meeting Venue: Google online meeting.

**Agenda:**

1. Reading of minutes of the meeting held on 04<sup>th</sup> April 2020.
2. Reading of action taken report.
3. Presentation of significant activities in the current academic year.
4. Presentation of Online Examination pattern.
5. Presentation of PO's, PSO's and CO's of all classes.
6. Presentation of M.Sc.II [Microbiology] Core courses curriculum.
7. Presentation of M.Sc.II [Microbiology] Elective course curriculum.
8. Presentation of online Question paper.

Dr. KeshavShinde

Head, Dept. of Microbiology

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**DEPARTMENT OF MICROBIOLOGY**

**Minutes of meeting**

Date: **09/12/2020**

Meeting of Board of Studies [BOS], Microbiology was called to order on 9<sup>th</sup> December 2020 at 11:00 am by the Chairperson of BOS Dr. KeshavShinde (Head, Department of Microbiology).

The following members were present for the meeting:

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Position</b>
1.	Dr. Shubhada Nayak	I/C Principal	
2.	Dr. KeshavShinde	HOD	Chairman
3.	Dr. Anjali Parsanis	Associate Director, Western Region Center, TERI, Belapur, Navi Mumbai	Invited Member
4.	Dr. D.B.Thakare	Former Head Dept. of Microbiology KBP College, Vashi	Invited Member
5.	Dr. Manish Bhat	Assistant Professor, School of Biotech. & Bioinfo. D.Y.Patil University, Navi Mumbai.	Member [Representative from other university]
6.	Dr. SuhasMangaonkar		Member

7.	Dr. RajeshriGhorpade	Faculty Member	Member
8.	Mr. SandeshGharge	Faculty Member	Member
9.	Mr. ArjunPoitinde	Faculty Member	Member
10.	Ms. DhanashriPachade	Faculty Member	Member
11.	Mr. Vineet Kala	Faculty Member	Member
12.	Ms. DarshanaRaut	Faculty Member	Member

Dr. KeshavShinde [Chairman, BOS Microbiology] extended warm welcome to all the members of BOS.

#### **Reading of Minutes (Previous BOS Meeting).**

- Motion from Dr. Keshav Shinde: To read minutes of meeting held on 4<sup>th</sup> April 2020  
Vote: All in favor.  
Resolved: **Motion carried.**

#### **Reading of Agenda:**

- Motion from Dr. KeshavShinde: To approve the agenda for 4<sup>th</sup> April 2020.  
Vote: All in favor.  
Resolved: **Motion carried.**

Agenda for the meeting on 4<sup>th</sup> April 2020approved without modification.

#### **Business:**

The meeting began with a warm welcome of the members of Board of Studies.

Dr. KeshavShinde, Head of Microbiology Department introduced the members of the Core Team of BOS to the faculty members of the department of Microbiology.

Motion 1: Presentation of significant activities in the current academic year.

Discussion: The online webinars and workshops in the pandemic situation to spread social awareness were initiated by the department. The events held were explained by Dr. KeshavShindeand discussions were followed immediately.

Vote: All in favor.

Resolved: **Motion carried.**

**Motion 2: Presentation of PO's, PSO's and CO's of all classes.**

The course outcomes are based on Blooms taxonomy.

Vote: All in favor.

Resolved: **Motion carried.**

**Motion 3: Presentation of M.Sc.II [Microbiology] Core courses curriculum.**

Vote: All in favor.

Resolved: **Motion carried.**

**Motion 4: Presentation of M.Sc.II [Microbiology] Elective courses curriculum.**

The following suggestions were made:

1. Redesigning the elective syllabus as per industrial standards.
2. The elective paper should be initiated based on the interests of students in Food, Pharmaceutical or environmental industry.
3. The student needs orientation in direction of Antimicrobial resistance which is very challenging and new to students.
4. Dr. Suhas suggested statistics applied by regulatory and also in different types of assays by US pharmacopeia.
5. The testing word mentioned in syllabus need to elaborate as in testing in what areas of pharmaceuticals
6. Apart from 4 papers, student should also take elective paper.
7. Dr. Suhas will be taking a separate session on Biostatistics and its application in testing.
8. The students should inculcate Statistics in the interpretation of their data in research project.
9. The study of efficacy of disinfectant should be included in the syllabus and research project as well.
10. The application of statistics to pharmaceutical and biological testing should be elaborated

Vote: All in favor.

Resolved: **Motion carried.**

**Motion 5: Presentation of Online Examination pattern.**

**All the exams were taken on Google platform due to Covid pandemic.**

Vote: All in favor.

Resolved: **Motion carried.**

**Motion 6: Presentation of online Question paper.**

Vote: All in favor.

Resolved: **Motion carried.**

**Dr. KeshavShindeasked an advice for Offline exams of MSc students.**

The following suggestions were made:

1. The Students can write the subjective paper.
2. The submission of paper can be done by scanning the answer sheets through Camscanner and send it to respective teachers.
3. The question paper should be sent to students prior 10 mins of start of exam.
4. The safety measures suggested by UGC should be taken care
5. The students can sign a authority letter about the authenticity of the answer sheet.

Vote of thanks was proposed **Ms. DarshanaRaut**

**Meeting adjourned at 12:05 pm.**

Dr. Keshav Shinde

Chairperson, BOS in Microbiology